



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **REGULAR BOARD MEETING**

### **MINUTES**

**Meeting Location:**

14618 Broadway St.  
Cabazon, CA 92230

**Teleconference:**

Dial-in #: 978-990-5321  
Access Code: 117188  
Email: [info@cabazonwater.org](mailto:info@cabazonwater.org)

**Meeting Date:**

Tuesday, December 16, 2025 – 6:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

**ROLL CALL**

Director Guillermo Perez - Present

Director Melissa Carlin - Present

Board Vice Chair Taffy Brock - Present

Board Chair Terry Tincher - Present

Michael Pollack, General Manager - Present

Evelyn Aguilar, Board Secretary - Present

**Note: This meeting was recorded by the District**

- The Board Secretary read a letter from Alan Davis, which explained that he resigned from the Board, effective 12/16/2025.

**CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of November 18, 2025
- b. Regular Board Meeting Minutes and Warrants of November 18, 2025

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of November 18, 2025 and (b.) Regular Board Meeting Minutes and Warrants of November 18, 2025 made by Director Carlin and 2<sup>nd</sup> by Director Perez.

Director Perez - Aye

Director Carlin - Aye

Board Vice Chair Brock - Aye

Board Chair Tincher - Aye

2. Warrants – None
3. Awards of Contracts – None

**NEW BUSINESS**

1. Discussion/Action: **Reorganization of the Board of Directors**

- The Board decided to postpone this item until a new Director is appointed.
- In the meantime, Board Vice Chair Brock will attend the SGPWA meetings that Director Davis was assigned to attend, and Directors Carlin and Perez will be available as alternates if Brock is unable to attend.

2. Discussion/Action: **Adoption of 5-year schedule of water rates and charges, from January 2026 through December 2030, as prepared by Water Resources Economics**

- Charles Diamond from Water Resources Economics was present virtually in case anyone had any questions about the rate study. CWD notified all customers about the public hearing, but did not receive any comments from the public.

Motion to approve Resolution 2025-04, adopting the 5-year water rate schedule made by Director Perez and 2<sup>nd</sup> by Board Vice Chair Brock.

Director Perez - Aye

Director Carlin - Aye

Board Vice Chair Brock - Aye

Board Chair Tincher - Aye

3. Discussion: **Community Involvement**

- CWD donated \$250 worth of grocery store gift cards and several pies to the community center to distribute for Thanksgiving.

4. Discussion/Action: **Shirts for Board of Directors**

- Director Brock said that she did not think shirts for the Board were necessary, and Director Perez agreed.

Motion to not purchase shirts for the Board of Directors made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Perez.

Director Perez - Aye  
Director Carlin - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

**5. Discussion/Action: Brown Act Updates: Meeting attendance for multi-jurisdictional meetings**

- Starting in January 2026, there are some updates to the Brown Act, requiring Directors who attend virtual meetings to announce themselves and the agency that they are representing.
- CWD will also be reestablishing the agenda item for Directors to provide updates about the meetings that they have attended.

**Motion to agree with the Brown Act updates for meeting attendance made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Carlin.**

Director Perez - Aye  
Director Carlin - Aye  
Board Vice Chair Brock - Aye  
Board Chair Tincher - Aye

**OLD BUSINESS**

**UPDATES**

**1. Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**

- SGPWA Director Sarah Wargo was present and shared the following updates:
  - She attended the ACWA conference in San Diego. Some members at SGPWA discussed potentially sponsoring smaller agencies to allow them to attend future ACWA conferences.
  - The 3<sup>rd</sup> and 4<sup>th</sup> heli-hydrants are up and running. Construction has started on the next one, which will be in Calimesa.
  - The Sites Reservoir above the Delta will ensure water for the area, and SGPWA is the 3<sup>rd</sup> largest investor for the project.
  - Director Wargo just passed her 1-year anniversary on the SGPWA Board. She said she has attended 162 meetings throughout the year.
  - She attended the Cabazon Community Plan meeting, which was different from the EIFD. They discussed zoning changes and plans for Cabazon for when people want to invest.

**2. Update: CWD Operations Report  
(by GM Pollack)**

- GM Pollack shared some of the accomplishments from 2025:
  - The Well #4 electrical panel installation began on 12/02/2025. There is a part needed from Cla-Val, but they will be closed from 12/19-01/07.
  - The Tank inspections went well.
  - The Bonita Vault was completed.
  - Cla-Val maintenance was completed. There are 21 in total in the system.
  - The building at Well #2 was built.
  - Well #1, Well #4, and Well #5 were rehabilitated between 2023-2025. Well #2 will be rehabilitated in 2027 with grant funding assistance.

- New servers and computers were installed, and a new billing system was paid for and should be installed soon.
- The water rate study was completed, with the new water rates taking effect in January 2026.
- A new contract with Visual Edge IT and Platinum Strategies were signed, which should save CWD \$33k.
- CWD's total balance was \$1.3 million when GM Pollack first started, and is now at \$2.6 million.
- The EIFD funds are estimated to be available in January 2027, and will only be available as the money is received.

### **PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

### **CLOSED SESSION at 6:33 PM**

1. Discussion/Action:      **Public Employment (Govt Code § 54957)**  
Title: General Manager

### **OPEN SESSION at 6:42 PM**

Discussion/Action:      **Public report of Action Taken in Closed Session**

- Board Chair Tincher announced that the Board offered the GM position to James Clark.

### **FUTURE AGENDA ITEMS AND COMMENTS**

#### **1. Future Agenda Items**

**The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.**

- **Suggested agenda items from the Public.**
- **Suggested agenda items from Management.**
- The Board Secretary said that the Board Vacancy process will be followed, and the Board will need to appoint a new Director at a meeting in the near future (timeline depending on the Registrar's regulations)
- GM Pollack will provide an update on the Well #4 electrical panel and the new billing system.
  - **Suggested agenda items from Board Members.**

#### **2. Management Comments**

**Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)**

#### **3. Board Member Comments**

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Board Vice Chair Brock asked if there was any update on grants for generators. GM Pollack said that there is a meeting with SGPWA on 12/17, and he was planning on asking for an update.

**MISCELLANEOUS**

1. Future Board Items/Next Board Meeting Date(s)
  - a. 01/05/2026 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
  - b. 01/20/2026 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
  - c. 01/20/2026 (Tuesday) at 6:00 PM: Regular Board Meeting
  - d. 01/28/2026 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
  - e. 02/12/2026 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
  - f. TBD: Personnel Committee Meeting

**ADJOURNMENT**

Motion to adjourn at 6:47 PM made by Board Vice Chair Brock and 2<sup>nd</sup> by Director Perez.

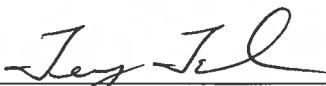
Director Perez - Aye

Director Carlin - Aye

Board Vice Chair Brock - Aye

Board Chair Tincher - Aye

Meeting adjourned at 6:47 PM hr. on Tuesday, December 16, 2025



Terry Tincher, Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.